

TOWN OF DENNIS
SELECT BOARD
MEETING NOTICE



CHRIS LAMBTON
CARLYN CAREY
JAMES PLATH
JOHN TERRIO
PAUL MCCORMICK

March 31, 2026

MEETING NOTES

A) The time frames listed are intended to guide the Select Board in their work. It should be understood that the times are approximate and therefore, may occur earlier than noted; and may be taken out of order.

B) The items listed are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

C) As required by Open Meeting Law and Mass. General Law, we are informing you that this meeting will be video and audio recorded, as well as rebroadcast. Anyone intending to video or audio tape this meeting is required to inform the Chair.

This is to formally advise that, as required by G.L. Chapter 30A §§18-25, and pursuant to Chapter 2 of the Acts of 2023, amended on March 28, 2025, **the Dennis Select Board will hold a public meeting on Tuesday, March 31, 2026 at 4:00pm** in the Stone Hearing Room, Dennis Town Hall, 685 Route 134, South Dennis, MA 02660.

ZOOM Meeting information for alternative public access

To join on a computer: <https://www.zoom.us/join>

When prompted enter meeting ID: 878 003 6813

To join by telephone: call 646-558-8656

AGENDA

- I. CALL TO ORDER 4:00PM**
- II. PUBLIC INFORMATION**
- III. REVIEW AND CONSIDER DRAFT 2026 ANNUAL TOWN MEETING WARRANT**
 1. Consider signing draft final 2026 Annual Town Meeting Warrant
 2. Consider Assignment of Articles
- IV. REVIEW AND CONSIDER SIGNING 2026 ANNUAL TOWN ELECTION WARRANT**
 1. Consider signing final 2026 Annual Town Election Warrant
- V. EXPLANATION OF FY27 OVERRIDES**
 - a. General Fund Operating Budget Override
 - b. Cape Cod Regional Technical High School Operating Assessment Override
 - c. Dennis-Yarmouth Regional School District Assessment Override
- VI. ADMINISTRATIVE MATTERS**
 1. Review and consider that the Town Administrator execute Charge Order with CDM Smith, Inc. for Design Services Contract for additional design for the effluent pumping station, pump station to be located at Town Hall, Site 2 Recharge Area Design and DEP Permitting, SRF Support and Bidding Documents in the amount of \$973,000.00

VII. MINUTES

1. February 5, 2026
2. March 3, 2026
3. March 10, 2026

VIII. CONSENT AGENDA

1. Warrant for Payment Summary
2. Contract Execution Summary

IX. ADJOURN TO EXECUTIVE SESSION

1. **PURSUANT TO M.G.L. C. 30A, SEC. 21(A) REASON #2:** To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.
Collective bargaining – MLDC, AFSCME, SEIU-A, SEIU-B



**Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026**

Agenda Item:	Call To Order 4:00pm Public Information
Presenter:	Select Board
Back up information enclosed:	1. Verbal
Proposed Motion:	



Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026

Agenda Item:	Review and consider Draft Annual Town Meeting Warrant
Presenter:	Select Board
Back up information enclosed:	<ol style="list-style-type: none">1. Draft Annual Town Meeting Warrant2. Assignment of Articles Sheet
Proposed Motion:	

WARRANT OF THE SELECT BOARD

May 5, 2026
TOWN OF DENNIS
ANNUAL TOWN MEETING

THE COMMONWEALTH OF MASSACHUSETTS
BARNSTABLE, ss.

GREETINGS

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the Inhabitants of said Town, qualified to vote in Town affairs, to meet at the Dennis-Yarmouth Intermediate Middle School, 286 Station Ave., South Yarmouth, MA 02664, in said Town, on Tuesday, the 5th of May, 2026, at 7:00 in the evening, then and there to act on the following articles:

DENNIS WARRANT WITH FINANCE COMMITTEE & SELECT BOARD RECOMMENDATIONS

ARTICLE 1: Oral Reports

To hear and act on any heretofore unpublished committee reports.

(Select Board)

ARTICLE 2: PRIOR YEAR BILLS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay for the prior year unpaid bill(s); or to take any other action relative thereto.

(Finance Committee)

ARTICLE 3: FY2026 BUDGET SUPPLEMENTS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to supplement the following Fiscal Year 2026 Line item appropriations under Article 4 of the May 6, 2025 Annual Town Meeting; or to take any other action relative thereto.

A. Snow & Ice	\$ 823,633
B. Fire Overtime	\$ 450,000
C. Post Storm Clean Up	<u>\$ 312,825</u>
Total	<u>\$ 1,586,458</u>

(Finance Committee)

Select Board: Voted 5-0-0 to place and support a transferring \$1,136,458 from Free Cash and \$450,000 from the Ambulance Receipts Reserved for Appropriation Fund for a total of \$1,586,458 for the purpose of Article 3.

Finance Committee: Voted 5-0-0 to transfer \$1,136,458 from Free Cash and \$450,000 from the Ambulance Receipts Reserved for Appropriation Fund for a total of \$1,586,458 to supplement Fiscal Year 2026 Line Item appropriations under Article 4 of the May 6, 2025 Annual Town Meeting presented in Article 3.

ARTICLE 4: FY2027 OPERATING BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money necessary for the operating expenses of the Town for the fiscal year commencing July 1, 2026 and ending June 30, 2027; or take any other action relative thereto.

(Finance Committee)

Select Board: Voted 5-0-0 to place and support the FY27 Departmental Operating Budget in the amount of \$51,266,780.

The Finance Committee voted 5-0-0 to recommend to raise and appropriate \$48,096,600 for the purpose of this article, and further to recommend to transfer

\$600,911 from PEG Access and Cable Related Fund,

\$1,001,330 from Ambulance Receipts Fund,

\$1,000 from the Bass River Receipts Fund,

\$4,000 from the Barrier Beach Stabilization Fund,

\$169,750 from the Community Preservation Fund,

\$269,375 from the Waterways Dredge and Maintenance Capital Improvement Fund,

\$113,625 from the Golf Capital Improvement Fund,

\$320,400 from the Solid Waste/Recycle Capital Improvement Fund,

\$400,000 from the Solar Special Revenue Fund,

\$99,306 from the Housing Coordinator CPC Grant 24STM#6,

\$77,058 from the CDBG Small Cities Miscellaneous Fund,

\$41,869 from the Wastewater Stabilization Fund

\$50,000 from Sale of Cemetery Lots, and

\$21,556 from the Private Road Betterment Fund,

For a total of \$51,266,780,

And further recommend that said appropriations be allocated in accordance with line item amounts defined under the column, Finance Committee Recommended FY2027.

ARTICLE 5: FY2027 GENERAL FUND OPERATING BUDGET OVERRIDE

To see if the Town will vote to raise and appropriate \$1,707,803 to fund a portion of the Fiscal Year 2027 general fund operating budget contingent upon voter approval of a Proposition 2½ override ballot question or take any other action in relation thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend to raise and appropriate \$1,707,803 to fund a portion of the Fiscal Year 2027 general fund operating budget contingent upon voter approval of a Proposition 2½ override ballot question.

ARTICLE 6: FY2027 WASTEWATER ENTERPRISE FUND OPERATING BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds \$274,349 for the below FY2027 Wastewater Enterprise Fund Operating Budget; or take any other action relative thereto.

440 WATEWATER ENTERPRISE FUND BUDGET	FY2027 Select Board Recommended	FY2027 Finance Committee Recommended
DESCRIPTION		
<u>EXPENDITURES</u>		
TOTAL PERSONNEL SERVICES	209,298	209,298
PURCHASE OF SERVICES	59,016	59,016.
SUPPLIES	1,475	1,475
TRAINING, DUES, MEMBER	4,560	4,560
TOTAL OPERATING EXPENDITURES	65,051	65,051
TOTAL EXPENDITURES	274,349	274,349
<u>REVENUE</u>		
TRANSFERS IN	274,349	274,349
TOTAL REVENUE	274,349	274,349

(Finance Committee)

Select Board: Voted 5-0-0 to place and support the article.

The Finance Committee: Voted 5-0-0 to recommend a transfer of \$274,349 from the Wastewater Stabilization Fund for the FY2027 Wastewater Enterprise Fund budget.

ARTICLE 7: FY2027 CAPE COD REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT AND DEBT SERVICE

To see if the Town will vote to approve an annual school budget for the Cape Cod Regional Technical High School for the Fiscal Year beginning July 1, 2026 and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds for the operating expenses of the Cape Cod Regional Technical High School system for the Fiscal Year beginning July 1, 2026; or to take any other action relative thereto.

(Cape Cod Regional Technical High School)

Select Board: Voted 5-0-0 to place and support the article in the amount of \$19,300,000 for the annual school operating and capital budget and to raise and appropriate \$1,608,464 as the Town's assessment, and \$566,771 for debt services, for total operating expenses for the Town of \$2,175,235 for the Cape Cod Regional Technical High School for the Fiscal Year beginning July 1, 2026.

Finance Committee: Voted 5-0-0 to recommend the article in the amount of \$19,300,000 for the annual school operating and capital budget and to raise and appropriate \$1,608,464 as the Town's assessment, and \$566,771 for debt services for total operating expenses for the Town of \$2,175,235 for the Cape Cod Regional Technical High School for the Fiscal Year beginning July 1, 2026.

ARTICLE 8: FY2027 CAPE COD REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT OVERRIDE

To see if the Town will vote to raise and appropriate \$44,147 for the unfunded portion of the Town's Assessment of the Cape Cod Regional Technical High School system for the Fiscal Year beginning July 1, 2026; contingent upon voter approval of a Proposition 2½ override ballot question; or to take any other action relative thereto.

(Cape Cod Regional Technical High School)

Select Board: Voted 5-0-0 to place and support the article and to raise and appropriate \$44,147 subject to an override of Proposition 2½ under M.G.L. c. 59, s. 21C for the unfunded portion of the Town’s Assessment for the Cape Cod Regional Technical High School for the Fiscal Year beginning July 1, 2026.

Finance Committee: Voted 4-1-0 to recommend the article and to raise and appropriate \$44,147 subject to an override of Proposition 2½ under M.G.L. c. 59, s. 21C for the unfunded portion of the Town’s Assessment for the Cape Cod Regional Technical High School for the Fiscal Year beginning July 1, 2026.

ARTICLE 9: FY2027 DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT ASSESSMENT AND DEBT SERVICE

To see if the Town will vote to approve an annual school budget for the Dennis-Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026, and to see what sums of money the Town will vote to raise and appropriate or transfer from available funds for the operating expenses of the Dennis-Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026; or to take any other action relative thereto.

(Dennis-Yarmouth Regional School Committee)

Select Board: Voted 5-0-0 to place and support the article in the amount of \$87,345,212 for the Fiscal Year budget and to raise and appropriate \$20,768,211 for the assessment of the Town’s share and \$1,258,684 for the debt service for a total of \$22,026,895 for the Dennis Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026.

Finance Committee: Voted 5-0-0 to recommend the article in the amount of \$87,345,212 for the Fiscal Year budget and to raise and appropriate \$20,768,211 for the assessment of the Town’s share and \$1,258,684 for the debt service for a total of \$22,026,895 for the Dennis Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026.

ARTICLE 10: FY2027 DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT ASSESSMENT OVERRIDE

To see if the Town will vote to raise and appropriate \$348,050 for the unfunded portion of the Town’s Assessment of the Dennis-Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026; contingent upon voter approval of a Proposition 2½ override ballot question; or to take any other action relative thereto.

(Dennis-Yarmouth Regional School Committee)

Select Board: Voted 5-0-0 to place and support the article and to raise and appropriate \$348,050 subject to an override of Proposition 2½ under M.G.L. c. 59, s. 21C for the unfunded portion of the Town’s Assessment for the Dennis Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026.

Finance Committee: Voted 5-0-0 to recommend the article and to raise and appropriate \$348,050 subject to an override of Proposition 2½ under M.G.L. c. 59, s. 21C for the unfunded portion of the Town’s Assessment for the Dennis Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026.

ARTICLE 11: CAPITAL OUTLAY – RAISE AND APPROPRIATE

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase or fund the following capital outlay items; or to take any action relative thereto.

Department	Project	Amount
155-MIS	Electronic Shredder for data destruction	\$15,042
155-MIS	Replacement of plotters	\$16,500
210-Police	Fingerprint Scanner	\$24,700
210-Police	All Terrain Vehicles (ATV - two)	\$18,000
220-Fire	Turnout Gear Dryers	\$30,800

301-DYRSD	D/Y Reg. H. S. Masonry Repairs	\$50,000
411-Engineering	Secondary Roads	\$700,000
411-Engineering	Drainage	\$350,000
411-Engineering	Sidewalks Engineering/Construction	\$350,000
422-Public Works	Replace 2009 Loader (L-3)	\$336,700
422-Public Works	Replace 2008 Chipper (UT-33)	\$69,400
422-Public Works	Replace 2007 Sweeper (H-27)	\$438,350
422-Public Works	Replace Mowers (two)	\$35,100
433-Sanitation	Scale Replacement	\$153,000
	Total	\$2,587,592

(Select Board)

Select Board: Voted 5-0-0 to place and support to raise and appropriate \$2,587,592, for the purpose of the article.

Finance Committee: Voted 5-0-0 to recommend to raise and appropriate \$2,587,592 for the purpose of Article 11.

ARTICLE 12: CAPITAL OUTLAY - OTHER FUNDING SOURCES

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase or fund the following capital outlay items, and further, to authorize the Select Board to enter into a lease purchase agreement or agreements for a term not to exceed five (5) years; or to take any other action relative thereto.

Fund	Project	Amount
402 Beach Capital Improvements Fund	Beach Parking Lot	\$125,000
	Beach Stairs and Structure Replacement	\$150,000
	Total Beach Capital Improvements Fund:	\$275,000
406 Waterways Dredge and Maintenance Program Receipts Reserved and Capital Improvements Fund	Dredging - Sesuit (Outer)	\$210,000
	Dredging - Bass River	\$262,500
	Dredging - Swan River	\$78,750
	Total Waterways Dredge and Maintenance Program Receipts Reserved and Capital Improvements Fund:	\$551,250
420 Ambulance Receipts Maintenance Fund	EMS Computer Replacement	\$77,600
	Total Ambulance Receipts Maintenance Fund:	\$77,600
460 Golf Courses Capital Improvement Fund	Toro Golf Equipment Year 2 of 4 Lease	\$110,000
	Ventrac Year 3 of 4 Lease	\$14,250
	Irrigation Replacement	\$400,000
	John Deere Lease Year 1 of 4 Lease	\$6,600
	Baroness Sweeper Lease Year 1 of 4 Lease	\$11,250
	Ventrac Contour Deck	\$10,600
	Toro Equipment Lease Year 1 of 4 Lease	\$46,550
	Total Golf Courses Capital Improvement Fund:	\$599,250

588- Golf Revolving Fund	Replace Chevy Silverado 3500	\$73,000
	GPS System for Electric Carts	\$80,000
	Total Golf Revolving Fund:	\$153,000
807 Wastewater Stabilization Fund	Temporary Message Boards (two)	\$47,300
	Total Wastewater Stabilization Fund:	\$47,300
	TOTAL	\$1,703,400

(Select Board)

Select Board: Voted 5-0-0 to place and support transferring \$275,000 from the Beach Capital Improvement Fund, \$551,250 from the Waterways Dredge & Maintenance Fund, \$77,600 from the Ambulance Receipts Fund, \$599,250 from the Golf Course Capital Improvement Fund, \$153,000 from the Golf Revolving Fund, and \$47,300 from the Wastewater Stabilization Fund for the purpose of the article.

Finance Committee: Voted 5-0-0 to recommend transferring \$275,000 from the Beach Capital Improvement Fund, \$551,250 from the Waterways Dredge & Maintenance Fund, \$77,600 from the Ambulance Receipts Fund, \$599,250 from the Golf Course Capital Improvement Fund, \$153,000 from the Golf Revolving Fund, and \$47,300 from the Wastewater Stabilization Fund for the purpose of the article.

ARTICLE 13: OWNER’S PROJECT MANAGER (OPM) AND DESIGNER SERVICES FOR PROPOSED COMMUNITY CENTER AT 901 ROUTE 134

To see if the Town will vote to transfer from Free Cash the sum of \$1,800,000 for the cost of OPM and Designer Services for new proposed Community Center located at 901 Route 134, including any incidental and related costs; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 4-1-0 to place and support the article.

Finance Committee: Voted 5-0-0 not to recommend Article 13.

ARTICLE 14: HOME RULE PETITION – AMEND WATERWAYS CAPITAL IMPROVEMENT FUND

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation to provide as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill so submitted, unless the Select Board approves amendments to the bill before enactment by the General Court; and further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT AMENDING THE WATERWAYS CAPITAL IMPROVEMENT FUND FOR THE TOWN OF DENNIS

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Section 1 of chapter 303 of the acts of 2018 is hereby amended by striking the second sentence and replacing it with the following sentence:

“A portion of the fees collected for boat storage, a portion of any fees collected pursuant to chapter 118 of the acts of 2008, and all waterways user fees, shall be deposited into the fund, without further appropriation.”

SECTION 2. Section 2 of chapter 303 of the acts of 2018 is hereby amended by striking the entire section and replacing it with the following:

“The following revenues from fees in the town of Dennis shall be deposited into the fund, without further appropriation: 1) fifty percent of the revenue collected from the boat storage fees; fifty percent of the revenue from transient boater fees; 3) thirty seven and one-half percent of the revenues from fees for daily parking of vehicles and trailers; 4) twenty five percent of the revenues from fees from slip holders; 5) one hundred percent of the revenues from fees for boats utilizing private docks, as well as fees for dry stored launched boats also known as rack-stored boats; and 6) one hundred percent of the revenues from waterways user fees.

If authorized by by-law, the select board of the town of Dennis may increase or decrease the percentages of the above-fees deposited into the fund.

SECTION 3. This act shall take effect upon its passage.

(Select Board)

Select Board: Voted 5-0-0 to place and support Article 14.
Finance Committee: Voted 4-0-0 to recommend Article 14.

ARTICLE 15: GENERAL BYLAW AMENDMENT - § 19-13

To see if the Town will vote to amend the General Bylaws, Article X of the Town Code, Waterways Dredge and Maintenance Program Receipts Reserved Capital Improvements Fund, as follows (deleted language shown as stricken through and added language shown in bold);

§ 19-13. Authority to increase **or decrease** deposit.

In accordance with Chapter 118 of the Acts of 2008, the **Select Board** ~~Board of Selectmen~~ is hereby authorized to increase **or decrease** the portion of the revenue derived from the Waterways fees to be deposited into said fund, **the current percentages being shown** as follows:

- A. ~~Fifty One hundred~~ percent of the transient fees.
- B. **Thirty-seven and one-half** ~~Seventy-five~~ percent of the parking fees.
- C. **Twenty-five** ~~Fifty~~ percent of the non-resident slip holders fees.
- D. **Twenty-five** ~~Fifty~~ percent of the resident slip holders fees.
- E. ~~Fifty One hundred~~ percent of private dock and rack fees

Or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.
Finance Committee: Voted 5-0-0 to recommend Article 15.

ARTICLE 16: GENERAL BYLAW AMENDMENT - § 19-15 WATERWAYS CAPITAL IMPROVEMENTS FUND

To see if the Town will vote to amend the General Bylaws of the Town by adding a new Section 19-15 to Article XII, entitled “Waterways Capital Improvement Fund”, as shown below:

Article XII Waterways Capital Improvement Fund

§ 19-15 In accordance with Chapter 303 of the Acts of 2018, as amended, the Select Board is hereby authorized to increase or decrease the portion of the revenues listed below, to be deposited into the Waterways Capital Improvement Fund, the current percentages being shown as follows:

- A. Fifty percent of the transient fees.**
- B. Thirty-seven and one-half percent of the parking fees.**
- C. Twenty-five percent of the non-resident slip holders fees.**
- D. Twenty-five percent of the resident slip holders fees.**
- E. Fifty percent of private dock and rack fees.**
- F. One hundred percent of waterways user fees.**

Or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support Article 16.
Finance Committee: Voted 5-0-0 to recommend Article 16.

ARTICLE 17: WATERWAYS USER FEES

To see if the Town will vote, in accordance with the Select Board’s Fee Limitation By-Law, to accept the following department fee changes:

Department	Fee Description	Current Rate	New Rate January 1, 2027
Harbormaster	NEW FEE - Waterways User Fee Trailers	NEW	\$50.00
Harbormaster	NEW FEE - Waterways User Fee Slips/Moorings	NEW	\$100.00
Harbormaster	NEW FEE - Waterways User Fee Private Docks	NEW	\$100.00

and further to create and dedicate 100% of the receipts from the Waterways User Fees to the Waterways Capital Improvement Fund; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.
Finance Committee: Voted 3-2-0 to recommend Article 17.

ARTICLE 18: SESUIT HARBOR PROJECT BIDDING

To see if the Town of Dennis will vote to raise and appropriate or transfer from available funds \$48,050 for designer services related to rebidding for proposed improvements at Sesuit Harbor; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.
Finance Committee: Voted 5-0-0 to recommend a transfer of \$48,050 from Free Cash for the purpose of Article 18.

ARTICLE 19: COMMUNITY PRESERVATION COMMITTEE BUDGET

To see if the Town will vote to appropriate or reserve for future spending the following amounts as recommended by the Community Preservation Committee, with each item considered a separate appropriation:

1. Part 1 Reserves:

- A. \$193,101 for Open Space;
- B. \$193,101 for Historic Resources;
- C. \$193,101 for Community Housing;
- D. \$1,151,957 for any CPC purpose

2. Part 2 Other Appropriations:

- A. \$169,750 for Debt Service from Undesignated Fund Balance;
- B. \$30,000 for CPC Administrative Expenses from Undesignated Fund Balance;

Or take any other action relative thereto.
(Community Preservation Committee)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend the Article 19 as printed in the warrant.

ARTICLE 20: REVOLVING FUNDS

To see if the Town will vote, pursuant to Chapter 44, §53E ½, of the Massachusetts General Laws and §33-1 of the Town By-Laws to establish the spending limits for existing revolving accounts for Fiscal Year 2027; or to take any other action relative thereto.

Program or Purpose	Authorized Representative or Board to Spend	FY2027 Authorization
COA Bus Revolving Fund - 562	Council on Aging Director	\$35,000
COA Revolving Fund – 565	Council on Aging Director	\$200,000
Golf Revolving Fund – 585	Golf Director	\$570,000
Board of Health Revolving Fund - 543	Health Director	\$10,000
Library Revolving Fund – 570	Library Director	\$15,000
Recreation Dept Revolving Fund - 590	Recreation Director	\$450,000

(Select Board)

Select Board: Voted 4-0-0 to place and support the article.

Finance Committee: Voted 4-0-0 to recommend Article 20 as printed in the warrant.

ARTICLE 21: DENNIS PROFESSIONAL FIREFIGHTERS, IAFF LOCAL 2583 FY26

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a collective bargaining agreement between the Town and the Dennis Professional Firefighters, IAFF, Local 2583 personnel for Fiscal Year 2026; or take any other action relative thereto.

(Select Board)

Select Board: Voted 4-0-0 to place the article and support a transfer of \$314,726 from the Town Administrator Budget Settlement Line of the May 6, 2025 ATM, Article 4 to fund a collective bargaining agreement between the Town of Dennis and the Dennis Professional Firefighters, IAFF, Local 2583 personnel for Fiscal Year 2026.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$314,726 from the Town Administrator Budget Settlement Line of the May 6, 2025 ATM, Article 4 to fund a collective bargaining agreement

between the Town of Dennis and the Dennis Professional Firefighters, IAFF, Local 2583 personnel for Fiscal Year 2026.

ARTICLE 22: AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) UNIT A UNION AGREEMENT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a collective bargaining agreement between the Town and AFSCME Council 93, Local 2977 - Unit A Union for Fiscal Year 2027; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place the article.

Finance Committee: Voted 5-0-0 to Reserve Recommendation.

ARTICLE 23: SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) UNIT A AGREEMENT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a collective bargaining agreement between the Town and the Service Employees International Union, Local 888 – Unit A personnel for Fiscal Year 2027; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place the article.

Finance Committee: Voted 5-0-0 to Reserve Recommendation.

ARTICLE 24: SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) UNIT B AGREEMENT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a collective bargaining agreement between the Town and the Service Employees International Union, Local 888 – Unit B personnel for Fiscal Year 2027; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place the article.

Finance Committee: Voted 5-0-0 to Reserve Recommendation.

ARTICLE 25: MASS LABORERS' DISTRICT COUNCIL (MLDC) UNION AGREEMENT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a collective bargaining agreement between the Town and the Mass Laborers' District Council, Local 1249 personnel for Fiscal Year 2027; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place the article.

Finance Committee: Voted 5-0-0 to Reserve Recommendation.

ARTICLE 26: TRANSFER TO RESERVE FUND FROM BEACH CAPITAL IMPROVEMENT FUND - BEACH NOURISHMENT

To see if the Town will vote to transfer \$55,000 from the Beach Capital Improvement Fund to the Finance Committee Reserve Fund for sand nourishment and soil testing for the Corporation Beach Coastal Bank; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$55,000 from the Beach Capital Improvement Fund to the Finance Committee Reserve Fund for the purpose of Article 26.

ARTICLE 27: TRANSFER TO RESERVE FUND FROM CABLE CAPITAL STABILIZATION FUND – SERVER ROOM A/C

To see if the Town of Dennis will vote to transfer \$14,000 from the Cable Capital Stabilization Fund to the Finance Committee Reserve Fund line of the May 6, 2025 ATM Article 4 to purchase an air conditioning unit for the Town Hall server room; or take any other action related thereto.

(Select Board)

Select Board: Voted 4-0-0 to place and support the article.

Finance Committee: Voted 4-0-0 to recommend the transfer of \$14,000 from the Cable Capital Stabilization Fund to the Finance Committee Reserve Fund line of the May 6, 2025 ATM Article 4 to purchase an air conditioning unit for the Town Hall server room.

ARTICLE 28: TRANSFER TO RESERVE FUND FROM BEACH CAPITAL IMPROVEMENT FUND – MOBI MAT

To see if the Town will vote to transfer \$9,971 from the Beach Capital Improvement Fund to the Finance Committee Reserve Fund line of the May 6, 2025 ATM Article 4 for a Mobi-mat replacement at Mayflower Beach; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$9,971 from the Beach Capital Improvement Fund to the Finance Committee Reserve Fund line of the May 6, 2025 ATM Article 4 for a Mobi-mat replacement at Mayflower Beach.

ARTICLE 29: TRANSFER TO RESERVE FUND FROM CABLE CAPITAL STABILIZATION FUND – TM PRODUCTION EQUIPMENT

To see if the Town will vote to transfer \$33,900 from the Cable Capital Stabilization Fund to the Finance Committee Reserve Fund line of the May 6, 2025 ATM Article 4 for town meeting production equipment; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$33,900 from the Cable Capital Stabilization Fund to the Finance Committee Reserve Fund line of the May 6, 2025 ATM Article 4 for town meeting production equipment.

ARTICLE 30: TRANSFER TO OTHER POST-EMPLOYMENT BENEFITS TRUST (OPEB) FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be deposited into the Other Post-Employment Benefits Trust (OPEB) Fund established under Chapter 479 of the Acts of 2009, to be used to fund future benefits; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support a transfer of \$300,000 from the Landfill Solar Special Revenue Fund for the purpose of Article 30.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$300,000 from Free Cash to the OPEB Trust Fund for the purpose of Article 30.

ARTICLE 31: TRANSFER TO GENERAL PURPOSE STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the General Purpose Stabilization Fund; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support a transfer of \$125,000 from Free Cash for the purpose of Article 31.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$125,000 from Free Cash for the purpose of Article 31.

ARTICLE 32: TRANSFER TO WASTEWATER STABILIZATION FUND

To see if the Town will vote to transfer from available funds a sum of money to the Wastewater Stabilization Fund for the purpose of future wastewater needs; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support a transfer of \$300,000 from the Landfill Solar Special Revenue Fund for the purpose of Article 32.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$300,000 from the Landfill Solar Special Revenue Fund to the Wastewater Stabilization Fund for the purpose of Article 32.

ARTICLE 33: FY2027 ELECTED OFFICIALS SALARIES

To see if the Town will vote to fix the salary and compensation of the following elected officers of the Town for the Fiscal Year commencing July 1, 2026 and ending June 30, 2027, as provided for in Massachusetts General Laws, Chapter 41, §108 and acts and amendment thereof, and raise and appropriate or transfer from available funds a sum of money therefore; or to take any other action relative thereto.

5 Selectmen	\$10,000 (\$2,000) each
1 Moderator	\$450
1 Town Clerk	\$103,278
Total	\$113,728

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to fix the Fiscal Year 2027 salaries and compensation of elected officers as delineated in Article 14 of the warrant; and that the Town vote to raise and appropriate \$113,728 for the purpose of the article.

ARTICLE 34: ACCEPTANCE OF MGL C. 23B, § 32 - SEASONAL COMMUNITY DESIGNATION

To see if the Town will vote to accept on behalf of the Town of Dennis, the Seasonal Community Designation as provided for in General Laws Chapter 23B, Section 32(b); or to take any other action relative thereto.

(Select Board)

Select Board: Voted 4-1-0 to place and support the article.

Finance Committee: Voted 5-0-0 to indefinitely postpone Article 34.

ARTICLE 35: ACCEPTANCE OF MGL CHAPTER 59, §5, CLAUSE 22G

To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 22G, to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2026; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 4-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend Article 35.

ARTICLE 36: DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT PEG ACCESS FUNDING

To see if the Town will vote to appropriate \$24,462 from the PEG Access and Cable Related Fund for PEG Access Television per an Agreement with Dennis/Yarmouth Regional School District; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$24,462 from the PEG Access and Cable Related Fund for the purpose of Article 36.

ARTICLE 37: CAPE MEDIA CENTER PEG ACCESS FUNDING

To see if the Town will vote to appropriate \$184,851 from the PEG Access and Cable Related Fund for PEG Access Television per an Agreement with Cape Media Center; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$184,851 from the PEG Access and Cable Related Fund for the purpose of Article 37.

ARTICLE 38:

CAPITAL OUTLAY – CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase or fund the following capital outlay items, and further, to authorize the Select Board to enter into a lease purchase agreement or agreements for a term not to exceed five (5) years; or to take any other action relative thereto.

Fund	Project	Amount
220-Fire	Replace 2017 Ford Explorer	\$92,800
422-Public Works	Replace 2011 Truck (M-2)	\$212,300
422-Public Works	Relace 2012 Skid Steer (H-24)	\$116,800
422-Public Works	Relace 2015 Truck (DPW-3)	\$114,600
422-Public Works	Relace 2006 1 Ton Roller	\$34,600
422-Public Works	Replace 2018 1 Ton Dump Truck (H-8)	\$139,400
	TOTAL	\$710,500

(Select Board)

Select Board: Voted 5-0-0 to place and support transferring \$710,500 from the Capital Improvement Fund for the purpose of Article 38.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$710,500 from the Capital Improvement Fund for the purpose of Article 38.

ARTICLE 39: EASEMENTS FOR WASTEWATER TREATMENT FACILITY PROJECT

To see if the Town will vote to authorize the Select Board to grant permanent and temporary easements, leasehold, license or other real property interests for wastewater purposes including without limitation, for the construction, operation, maintenance and repair of a wastewater treatment facility, pumping stations and related appurtenances and for any and all purposes incidental or related thereto in, on, over, across and along any portion of the land shown as pumping station sites identified as (1) PS1, 100-PS1 Theophilus Smith Road, South Dennis, (2) PS2, 20-PS2 Southover, South Dennis, (3) PS3, 485-PS3 Main Street, South Dennis, (4) PS4, 320 PS4 Trotting Park Road, West Dennis, (5) PS5, 27 PS-5 Route 134, South Dennis, (6) PS6, 592 PS-6 Main Street (Route 28), West Dennis, (7) PS7, 260 PS-7 Main Street (Route 28), West Dennis, and (8) PS8, 104 PS-8 Main Street (Route 28), West Dennis, shown on a plan entitled “Town of Dennis, MA, Phase I Pumping Station Locations,” prepared by CDM Smith, a copy of which is on file with the Town Clerk, and on a portion of any additional land shown on an amended plan, on such terms and conditions as the Select Board may determine, and to further authorize the Select Board to enter into all agreements and take any and all actions necessary to or appropriate to effectuate the foregoing purposes, or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend Article 39.

ARTICLE 40: BRUSH GRINDER

To see if the Town will vote to raise and appropriate or transfer from available funds \$606,540 to purchase a Brush Grinder; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support a transfer of \$606,540 from Free Cash for the purchase of a Brush Grinder.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$606,540 from Free Cash for the purchase of a Brush Grinder.

ARTICLE 41: EMERGENCY MANAGEMENT

To see if the Town of Dennis will vote to transfer \$150,000 from Free Cash for emergency management; or to take any other action relative thereto.

(Select Board)

Select Board Voted 5-0-0 to place and support Article 41.

Finance Committee: Voted 4-1-0 to recommend a transfer of \$150,000 from Free Cash for emergency management.

ARTICLE 42: GOLF BARN UPGRADES FOR ELECTRIC CARTS - SUPPLEMENTAL FUNDING

To see if the Town of Dennis will vote to transfer \$414,500 from the Golf Course Capital Improvement Fund for the supplemental costs related to the Golf Barn Upgrades for Electric Carts; or take any other action related thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$414,500 from the Golf Course Capital Improvement Fund for the purpose of Article 42.

ARTICLE 43: WEST DENNIS BEACH PROJECT BIDDING

To see if the Town of Dennis will vote to transfer from the Beach Capital Improvement Fund \$375,000 for OPM/Designer services related to rebidding for proposed improvements at West Dennis Beach; or take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend a transfer of \$375,000 from the Beach Capital Improvement Fund for the purpose of Article 43.

ARTICLE 44: APPOINTED TOWN CLERK

To see if the Town will vote pursuant to the provisions of MGL c. 41, §1B to change the position of elected Town Clerk to an appointed position to be appointed by the Select Board for a term of up to three years; provided, however, that such change shall not take effect unless it is also approved by the voters at the 2027 Annual Town Election; or take any other action relative thereto.

(Select Board)

Select Board: Voted 4-1-0 to place and support the article.

Finance Committee: Voted 3-2-0 not to recommend Article 44.

ARTICLE 45: HOME RULE PETITION – DIGITAL PUBLICATION OF LEGAL NOTICES

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation to provide as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill so submitted, unless the Select Board approves amendments to the bill before enactment by the General Court; and further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF DENNIS TO PUBLISH LEGAL NOTICES DIGITALLY

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding subsection (b) of section 13 of chapter 4 of the General Laws or any other general or special law to the contrary, whenever any officer, department, board, committee, or commission of the town of Dennis is to publish a legal notice in a newspaper or newspaper of general circulation, as the case may be, such requirement may be satisfied by one or more of the following means as authorized in accordance with section 2:

- (a) a newspaper or newspaper of general circulation's print publication;
- (b) a newspaper or newspaper of general circulation's website;
- (c) websites reporting local news and opinion which satisfy all criteria for digital publication set forth in subsection (c) of said section 13;
- (d) a website that may be maintained as a statewide repository for such notices; or
- (e) a town of Dennis website that may be maintained as a repository for such notices.

SECTION 3. This act shall take effect upon its passage.

Select Board: Voted 5-0-0 to place and support the article.

Finance Committee: Voted 5-0-0 to recommend Article 45.

ARTICLE 46: BUILDING REPAIRS AND MAINTENANCE

To see if the Town of Dennis will vote to raise and appropriate or transfer from available funds a sum of money for repairs and maintenance of Town buildings under the direction of the Select Board; or to take any other action relative thereto.

(Select Board)

Select Board Voted 5-0-0 to place and support transferring \$500,000 from Free Cash for the repairs and maintenance of Town buildings under the direction of the Select Board.

Finance Committee: Voted 5-0-0 to recommend transferring \$500,000 from Free Cash for the repairs and maintenance of Town buildings.

ARTICLE 47: TRANSFER TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Improvement Fund; or to take any other action relative thereto.

(Select Board)

Select Board: Voted 5-0-0 to place the article.

Finance Committee: Voted 5-0-0 to Reserve Recommendation.

**TOWN OF DENNIS
ANNUAL TOWN ELECTION
WARRANT**

Barnstable, ss.

To either of the Constables of the Town of Dennis:

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections to meet at several precincts in said Town at the following places:

- Precinct 1: Fire Station II, 350 Paddocks Path, East Dennis
- Precinct 2: Dennis Senior Center, 1045 Route 134, East Dennis
- Precinct 3: Dennis Public Library, 5 Hall St., Dennis Port
- Precinct 4: 1867 West Dennis Graded School House, 67 School Street, West Dennis
- Precinct 5: Dennis Police Station, 90 Bob Crowell Road, South Dennis

In said Dennis on Tuesday, the twelfth day of May 2026, at 7:00 a.m. then and there to vote for election of the following officers:

- Two Select Board Members for three years
- One Housing Authority Member for five years
- One Dennis Yarmouth School Committee member for three years
- One Old Kings Highway Regional Historic District Commissioner for four years
- One Water District Commissioner for three years

Ballot Question #1

Shall the Town of Dennis be allowed to assess an additional \$44,147 in real estate and personal property taxes for the purpose of funding a portion of the Cape Cod Regional Technical High School Assessment for the Fiscal Year beginning July 1, 2026?

Ballot Question #2

Shall the Town of Dennis be allowed to assess an additional \$348,050 in real estate and personal property taxes for the purpose of funding a portion of the Dennis-Yarmouth Regional School District Assessment for the Fiscal Year beginning July 1, 2026?

Ballot Question #3

Shall the Town of Dennis be allowed to assess an additional \$1,707,803 in real estate and personal property taxes for the purpose of funding a portion of the General Fund Operating Budget for the Fiscal Year beginning July 1, 2026?

And you are directed to serve this WARRANT by posting up attested copies thereof at EACH OF THE POST OFFICES in said TOWN OF DENNIS at least SEVEN (7) days before the time of holding the said meeting. HEREOF FAIL NOT, and make a due return of this WARRANT with your doings thereon to the TOWN CLERK, at the time and place of the meeting aforesaid.

Given unto our hands this () day of () in the year of our Lord, Two Thousand Twenty SIX.

DENNIS SELECT BOARD

Christopher Lambton, Chair

Carlyn M. Carey, Vice Chair

John Terrio

James W. Plath

Paul McCormick

A True Copy, Attest

Theresa T. Bunce, Town Clerk

BARNSTABLE, ss.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the Inhabitants of the Town of Dennis by posting up attested copies of the same at EACH OF THE POST OFFICES AND ON THE PRINCIPAL BULLETIN BOARD IN THE TOWN HALL OFFICES, SOUTH DENNIS SEVEN (7) days before the date of the meeting, as within directed.

Constable of Dennis

Date

Annual Town Meeting Articles May 5, 2026		
#		Assigned to:
	Written Reports	
1	Oral Reports	
2	Prior Year Bills	
3	FY2026 Budget Supplements	
4	FY2027 Operating Budget	
5	General Fund Operating Budget Override	
6	FY2027 Wastewater Enterprise Fund Budget	
7	CCRTHS Operating Assessment and Debt Service	
8	CCRTHS Operating Assessment Override	
9	DYRSD Assesment and Debt Service	
10	DYRSD Assesment Override	
11	Capital Outlay - Raise & Appropriate	
12	Capital Outlay - Other Funding Sources	
13	Owner's Project Manager (OPM) and Designer Services for Proposed Community Center at 901 Route 134	
14	HOME RULE PETITION – AMEND WATERWAYS CAPITAL IMPROVEMENT FUND	
15	Bylaw Amendment - § 19-13	
16	Bylaw Amendment - § 19-15 Waterways Capital Improvement Fund	
17	Waterways User Fee	
18	Sesuit Harbor Building Project Bidding	
19	FY2027 CPC Budget	
20	FY2027 Revolving Fund Spending Limits	
21	FY2026 Collective Bargaining Agreement - IAFF	
22	Collective Bargaining Agreement - ASFCME A	
23	Collective Bargaining Agreement - SEIU A	
24	Collective Bargaining Agreement - SEIU B	
25	Collective Bargaining Agreement - MLDC	
26	Transfer to Reserve Fund from Beach Capital Improvement Beach Nourishment	
27	Transfer to Reserve Fund from Cable Capital Stabilization Fund	
28	Transfer to Reserve Fund from Beach Capital Improvement	
29	Transfer to Reserve Fund from Cable Capital Stabilization Fund	
30	Transfer to Other Post-Employment Benefits (OPEB) Trust Fund	
31	Transfer to General Purpose Stabilization Fund	
32	Transfer to Wastewater Stabilization Fund	
33	FY2027 Elected Officials Salaries	
34	Acceptance of MGL - Seasonal Community Designation	
35	Acceptance of MGL Ch 59 – Sec 5, Clause 22G	
36	DYRDS PEG Access Funding	
37	Cape Media Center PEG Access Funding	
38	Capital Outlay - Capital Improvement Fund	
39	Easements for Wastewater	
40	Brush Grinder	
41	Emergency Management	
42	Supplemental Funding Golf Cart Barn Upgrades for Electric Carts	
43	West Dennis Beach Project Rebid	
44	Appointed Town Clerk	
45	Home Rule Petition – Digital Publication of Legal Notices	
46	Repair & Maintenance of Town Buildings	
47	Transfer to Capital Improvement Fund	



**Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026**

Agenda Item:	Review and consider signing Annual Town Election Warrant
Presenter:	Select Board
Back up information enclosed:	<ol style="list-style-type: none">1. Town Clerk's Memorandum2. Final Annual Town Election Warrant
Proposed Motion:	Consider to move to signing Final Annual Town Election Warrant.



Town of Dennis

To: Elizabeth Sullivan & Select Board

From: Terri Bunce

Date: February 11, 2026

RE: Ballot question needed

Pursuant to MGL ch 54, § 42C, the deadline of the 35 days needed is “calendar days”. This brings us to April 7, 2026. Although the MGL does not reference whether this is calendar days or business days, I verified with Frank in the Elections Division and he confirmed that it is definitely calendar days. If it were business days, it would note this in the MGL.

MGL

Chapter 54: ELECTIONS

Section 42C: Deadline for ballot questions

Section 42C. Notwithstanding the provisions of any general or special law to the contrary establishing a later time, the state secretary shall not print on the biennial state election ballot any question to the voters for which he receives final written notice after the sixtieth day before said election. Notwithstanding the provisions of any general or special law to the contrary establishing a later time, a city or town clerk shall not print on a city or town election ballot any question to the voters for which he receives final written notice after the thirty-fifth day before such election.

Cc: Josee Cardinal
Greg Rounseville
April Pereira
Sara McDonald
Kelly Race

**TOWN OF DENNIS
ANNUAL TOWN ELECTION
WARRANT**

Barnstable, ss.

To either of the Constables of the Town of Dennis:

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections to meet at several precincts in said Town at the following places:

- Precinct 1: Fire Station II, 350 Paddocks Path, East Dennis
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Question #1

Shall the Town of Dennis be allowed to assess an additional \$44,147 in real estate and personal property taxes for the purpose of funding a portion of the Cape Cod Regional Technical High School Assessment for the Fiscal Year beginning July 1, 2026?

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Question #3

Shall the Town of Dennis be allowed to assess an additional \$1,707,803 in real estate and personal property taxes for the purpose of funding a portion of the General Fund Operating Budget for the Fiscal Year beginning July 1, 2026?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands the day of , in the year of our Lord, Two Thousand Twenty-Six.

DENNIS SELECT BOARD

_____ Christopher Lambton	_____ John Terrio
_____ James W. Plath	_____ Paul McCormick
_____ Carlyn M. Carey	

A True Copy, Attest:

Theresa T. Bunce, Town Clerk

PERSUANT TO THE WITHIN WARRANT, I have notified and warned the Inhabitants of the Town of Dennis by posting up attested copies of the same at EACH OF THE POST OFFICES AND ON THE PRINCIPAL BULLETIN BOARD IN THE TOWN HALL OFFICES, SOUTH DENNIS, SEVEN (7) days before the date of the meeting, as within directed.

Constable of the Town of Dennis



**Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026**

Agenda Item:	Explanation of FY27 Overrides
Presenter:	Select Board & Administration
Back up information enclosed:	<ol style="list-style-type: none">1. Town Administrator's Memorandum2. General Fund Operating Budget Override3. Cape Cod Regional Technical High School Operating Assessment Override4. Dennis-Yarmouth Regional School District Assessment Override
Proposed Motion:	N/A - Informational



MEMORANDUM

TO: SELECT BOARD
FINANCE COMMITTEE

FROM: ELIZABETH SULLIVAN, TOWN ADMINISTRATOR *E. Sullivan*

DATE: MARCH 19, 2026

SUBJECT: FY27 BUDGET UPDATE FOR MARCH 24, 2026 SELECT BOARD MEETING

Introduction, Budget Process to date

As you know, in planning the FY2027 budget, the Board has held several budget review meetings including; December 2nd and December 9th and most recently you received presentations by both the DYRSD and Cape Cod Tech School on the respective school assessments at your joint Board meeting held on March 12, 2025.

Throughout this process we work with preliminary numbers for certain functions of government which impact several categories. As you are aware, over the last several months these projected amounts have changed from projections to firm known numbers including but not limited to; Cape Cod Municipal Health Group Health Insurance, MIIA Property & Liability Insurance, Contract settlements as well as several other line items.

The Challenge for FY27 and beyond (this is not sustainable)

- Expenditures are increasing at a rate that exceeds revenue collections
- Costs of services and deferred maintenance are competing with rising fixed costs, inflation, and collective bargaining pressures
- Limited new growth on the horizon
- Increasing demand for municipal services
- School Assessments exceed what the Town has budgeted; both schools have settled contracts and have many of the same increased costs as the Town
- These issues combined with the constraints of Proposition 2 ½ point to the need for an operating override as well as overrides for both schools

FY2027 BUDGET DEFICITS

Town General Fund

The FY27 operating budget is in deficit after \$768,454 in identified cuts to date. The Select Board will review and consider the FY27 Operating Budget in two draft articles; Article 4, if approved, will fund \$51,266,780. Article 5 proposes to raise the unfunded portion in the amount of \$1,707,803 contingent upon a proposition 2 ½ override.

Education Assessments

Dennis-Yarmouth Regional School District (DYRSD)

DYRSD assessment and debt service are on a five-year average enrollment and the required minimum local contribution as determined by the State. The proposed FY2027 tuition assessment appropriation represents an increase of \$854,592 or 4.22% from FY2026.

Budgeted 2.5% \$20,768,211 See Draft Article 9

FY27 Assessment \$21,116,261

Unfunded/Potential Override: \$348,050 See Draft Article 10

Cape Cod Regional Technical High School (CCRTHS)

The CCRTHS budget increased 5.3% from FY26. CCRTHS assessment and debt service are calculated by enrollment. Dennis FY26 enrollment increased from 73 students to 74 students; the Dennis allocation decreased from 10.7% to 10.5% for FY27.

Budgeted 2.5% \$1,608,464 See Draft Article 7

FY27 Assessment \$1,652,611

Unfunded/Potential Override \$44,147 See Draft Article 8

Given the scale of structural cost growth, the Town and Schools may need to either reduce services or consider an operational override to maintain current service levels. If pursued, an override would require approval at the May 5, 2026 Annual Town Meeting and the May 12, 2026 Annual Town Election.

It is simply not sustainable for the Town to continue to absorb the increased school costs into the Towns existing operating budget. Furthermore, certain user fees were raised over the last year to support the costs of Town services.

Options for the Board to Consider (not in any particular order):

- Reduce Town services to bring the FY27 school budgets into balance
- Operational general fund override, as well as an override for each school assessment – thus raising the limit on property tax growth to maintain the services we have both Town and School
 - Maintain the services we already provide;
 - Increase planning capacity for sustainable community growth;
 - Offer competitive pay to employees so we can provide the best services possible to the community

A Town needs an operating override to raise additional funds beyond the state-mandated property tax limit, allowing them to maintain or improve essential services like public safety, education, and other municipal operations when the standard budget is insufficient to cover necessary costs, usually due to rising expenses or increased community needs, without significantly cutting services.

An override is a voter-approved, permanent property tax increase. It is designed to provide a community with the ability to generate sufficient revenues to fund recurring costs that are likely to continue into the future, such as annual operating expenses for educational and municipal services.

Next Steps/Actions

In conclusion, as previously outlined in my Town Administrator Budget Message, the Fiscal Year (“FY”) 2027 budget process presents many challenges that are the result of fixed costs rising faster than recurring revenues, which are constrained by the property tax growth restrictions of Proposition 2 ½. In order to address the operational and the school deficit, the Town and Schools must either reduce services to bring the FY27 budget into balance or raise the limit on property tax growth to maintain services. If the Select Board proposes an operating override for the FY27 budget, it will require approval at both the Annual Town Meeting on May 5, 2025 and at Annual Town Election on May 12th.

The Select Board may need to add an additional meeting(s) to deliberate further.

The local governing body must formally approve the override question and then submit it to the municipal Clerk. The ballot question must be finalized and submitted to the local election authority at least 35 days before the scheduled election. Thus, the date to have the ballot to the Town Clerk is on or before April 4th.

The Select Board is scheduled to review the draft warrant at your March 24th, March 31st meetings with the hope the Board will be able to sign the warrant for posting at your April 7th meeting.

Required Process/timeline/deadlines to complete an Override

1. **Need Assessment:** (Completed) The local government (usually the City or Town) determines there is a need for additional funding to maintain or improve services such as public safety, education, or infrastructure. *As the Board is aware the Dennis Select Board reviewed and considered an operating override for FY26 – one year ago. Several budget cuts were made, and the override was narrowly avoided.*
2. **Proposal Development:** (Completed) The local government, often in collaboration with relevant departments or committees (such as a finance or school committee), prepares a proposal that outlines the specific amount of additional revenue needed and how it will be used. This proposal often includes detailed explanations of why the override is necessary. *See attached excerpt from the FY27 TA Budget Message dated November 2025.*
3. **Approval by the Local Government:** The proposal is submitted to the local governing body (e.g., the Select Board) for approval. If approved, the proposal moves forward to a local ballot for a vote by residents. *Select Board to review draft Ballots.*
4. **Public Outreach and Education:** Municipalities often hold public meetings, forums, or informational sessions to explain the need for the override and how the funds will be used. This helps educate the public and address any concerns before the vote. *To be discussed by Select Board in consideration of action TBD.*
5. **Vote by Residents:** The proposed override must be approved by a majority vote at a Town or City election. The vote is typically held at a local election, such as the annual Town meeting or a special election.
6. **Tax Levy Adjustment:** If the override is approved by voters, the local government can increase the property tax levy beyond the normal limits of Proposition 2½. This is often structured as an increase in the tax rate, or a specified dollar amount added to the levy.

7. **Duration:** An operational override is typically permanent, meaning that it does not expire after a certain number of years, unlike debt exclusions (which are temporary). The additional revenue becomes part of the base tax levy, and future increases are then calculated based on the new, higher base.
8. **Implementation:** The local government begins collecting the additional property taxes from residents and uses the funds for the purposes outlined in the proposal.

Note: An override is different from a debt exclusion, which allows for temporary increases to the tax levy to fund specific capital projects like building schools or roads.

In Massachusetts, an override ballot question must be approved by the local governing body, such as the Select Board before it can be placed on the ballot for a public vote.

1. **At least 35 days before an election:** The local governing body must formally approve the override question and then submit it to the **municipal Clerk**. The ballot question must be finalized and submitted to the local election authority at least 35 days before the scheduled election.
2. **Election Schedule:** Overrides are typically placed on the ballot during a **regular municipal election** (such as the annual Town meeting or special elections) or during state elections, depending on the municipality's schedule.

The process for an override in Massachusetts is outlined in **Massachusetts General Laws (MGL) Chapter 59, Section 21C**. This section specifically governs the **procedure for a property tax override** under **Proposition 2½**.

ARTICLE 5

ARTICLE 5 FY2027 GENERAL FUND OPERATING BUDGET OVERRIDE

To see if the Town will vote to raise and appropriate \$1,707,803 to fund a portion of the Fiscal Year 2027 general fund operating budget contingent upon voter approval of a Proposition 2½ override ballot question or take any other action in relation thereto.

(Select Board)

Select Board: Voted X-X-X to place and support the article.

Explanation:

This article has been separated from Article 4 FY27 operating budget to make this funding contingent upon voter approval of an override ballot question.

ARTICLE 8

ARTICLE 8: FY2027 CAPE COD REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT OVERRIDE

To see if the Town will vote to raise and appropriate \$44,147 for the unfunded portion of the Town's Assessment of the Cape Cod Regional Technical High School system for the Fiscal Year beginning July 1, 2026; contingent upon voter approval of a Proposition 2½ override ballot question; or to take any other action relative thereto.

(Cape Cod Regional Technical High School)

Select Board: Voted X-X-X to place and support the article and to raise and appropriate \$44,147 subject to an override of Proposition 2½ under M.G.L. c. 59, s. 21C for the unfunded portion of the Town's Assessment for the Cape Cod Regional Technical High School for the Fiscal Year beginning July 1, 2026.

Explanation

The CCRTHS budget increased 5.3% from FY26. CCRTHS assessment and debt service are calculated by enrollment. Dennis FY26 enrollment increased from 73 students to 74 students; the Dennis allocation decreased from 10.7% to 10.5% for FY27.

Budgeted 2.5%	\$1,608,464 Article 7
FY27 Assessment	\$1,652,611
Unfunded	\$ 44,147 Article 8

ARTICLE 10

ARTICLE 10: FY2027 DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT ASSESSMENT OVERRIDE

To see if the Town will vote to raise and appropriate \$348,050, for the unfunded portion of the Town's Assessment of the Dennis-Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026; contingent upon voter approval of a Proposition 2½ override ballot question; or to take any other action relative thereto.

(Dennis-Yarmouth Regional School Committee)

Select Board: Voted X-X-X to place and support the article and to raise and appropriate \$348,050 subject to an override of Proposition 2½ under M.G.L. c. 59, s. 21C for the unfunded portion of the Town's Assessment for the Dennis Yarmouth Regional School District for the Fiscal Year beginning July 1, 2026.

Explanation:

DYRSD assessment and debt service are on a five-year average enrollment and the required minimum local contribution as determined by the State. The proposed FY2027 tuition assessment appropriation represents an increase of \$854,592 or 4.22% from FY2026.

Budgeted 2.5%	\$20,768,211 Article 9
FY27 Assessment	\$21,116,261
Unfunded	\$ 348,050 Article 10



**Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026**

Agenda Item:	<u>Administrative Matters</u> 1. Review and consider that the Town Administrator execute Charge Order with CDM Smith, Inc. for Design Services Contract for additional design for the effluent pumping station, pump station to be located at Town Hall, Site 2 Recharge Area Design and DEP Permitting, SRF Support and Bidding Documents in the amount of \$973,000.00
Presenter:	Select Board
Back up information enclosed:	1. Charge Order with CDM Smith
Proposed Motion:	Consider to move to authorize the Town Administrator to execute Charge Order with CDM Smith, Inc. for Design Services Contract for additional design for the effluent pumping station, pump station to be located at Town Hall, Site 2 Recharge Area Design and DEP Permitting, SRF Support and Bidding Documents in the amount of \$973,000.00.



TOWN OF DENNIS DOCUMENT AUTHORIZATION & IMPLEMENTATION FORM

Requesting Department: Public Works

Return to: Mike Lavin

Is this an amendment to an existing document? Yes No

Document Description & Summary:

This is a change order for the design services contract for additional design for the effluent pumping system, pump station to be located at Town Hall, Site 2 recharge area design and DEP permitting/ SRF support and bidding documents. Contract cost for additional services is \$973,000.

Funding Source(s), if applicable		
Funding Category	Appropriation/Source Description	Current Amount of Available Appropriate net of any encumbrances (Provided by Accountant)
Town Meeting Article	110510-59819 Project 41102/ WW Collection Design 110510-59819 Project 41101/ WW Design WRRF	411,115.14 191,379.47 <i>OK JC</i>
Department Operating Budget		
Grant		
Revolving Fund		
Other (SRF)		

If the document is a contract, please provide the following information:

Awarded Contractor: CDM Smith, Inc. Contractor Price: \$973,000.

Appropriation/Budget: \$973,000 Department Contact: Mike Lavin Bid: 30b Exempt Services

Effective Date of Contract: _____ Term of Contract: _____

Authorization(s) / Recommendation(s) required:

NEEDS SELECT BOARD APPROVAL REQUIRED

I. Assistant Town Administrator (Review procurement information)

Recommended: Not Recommended:

Signature: _____

Date: MARCH 20, 2026

II. Town Administrator

Authorized: _____ Not Authorized: _____

Signature: _____

Date: _____

**AMENDMENT NO. 1
TO AGREEMENT BETWEEN
OWNER AND ENGINEER
Scope of Work**

This Amendment No. 1 is made a part of the Agreement dated September 20, 2022, between the Town of Dennis, Massachusetts (OWNER) and CDM Smith Inc. (ENGINEER) for professional services.

WHEREAS, ENGINEER and OWNER entered into the Agreement for the Design of Phase 1 Collection System; and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work, time periods of performance and payment, and/or responsibilities of OWNER; and

WHEREAS, the Agreement provides that any amendments shall be valid only when expressed in writing and signed by the parties.

1.0 ENGINEER'S SERVICES

1. The Basic Services of ENGINEER as described in Article 1 of said Agreement are amended and supplemented as follows:

Task 5.0: Effluent Pumping System/Town Hall Pumping Station Design

ENGINEER will complete design activities for the Effluent Pumping System to be constructed in the pump room of the Process Building of the Water Resource Recovery Facility (WRRF) currently under construction. The Effluent Pumping System will be designed to convey, or designed with future provisions to convey, up to 2.53 million gallons per day (mgd) of treated effluent from the WRRF effluent wet well to up to three effluent recharge locations (Site 2, Group A, and Group B). Site 2 is located on Town property at the corner of Bob Crowell Road and Old Bass River Road. The Group A and Group B parcels are located on Theophilus F. Smith Road. The final maximum flow rate of 2.53 will not be observed in plant effluent rates for several years based on planned sewer collection system phasing; therefore, the final design approach will be determined after an evaluation of the options to be presented in a technical memorandum.

ENGINEER may also potentially complete design activities for a submersible pumping station to be located on the Town Hall parcel (herein referred to as the potential Town Hall Pumping Station) that would provide service to Town Hall, the police station, Bob Crowell Road, Dolly Street, and Mulhern Drive (herein referred to as the Bob Crowell Road Service Area). During Conceptual Design, the necessity and feasibility of the potential Town Hall Pumping Station will be evaluated. If it is determined that pressure sewers (with grinder pumps for each parcel served) would be a more appropriate solution to provide sewer service for the Bob Crowell Road Service Area, the design of the potential Town Hall Pumping Station will not be completed.

Specific tasks will include:

5.1 Kickoff Meeting:

- 5.1.1 Prepare for and host a kickoff meeting attended by OWNER, the OWNER's Wastewater Coordinator and other project stakeholders. Administrative items such as project scope and

schedule review and communications approach will be reviewed. Technical matters related to the project will also be presented and discussed, including design criteria. ENGINEER will introduce and discuss potential alternatives and concepts and prepare minutes of the meeting.

5.2 Project Management and Meetings:

- 5.2.1 Provide overall management of all aspects of the Design to maintain scope, schedule, budget, staffing, quality assurance, invoicing, etc.
- 5.2.2 Implement ENGINEER's quality assurance/quality control (QA/QC) program on all aspects of the design for appropriate internal review and checking of project deliverables.
- 5.2.3 Prepare and submit monthly invoices and appropriate supporting documentation, including a cover letter/progress report with each invoice.
- 5.2.4 Conduct up to eight coordination meetings with the OWNER and Wastewater Coordinator to review project status and obtain input and feedback as necessary. Prepare and distribute meeting agenda and minutes to document issues discussed and decisions made during the meetings.
- 5.2.5 Conduct site visits with OWNER and Wastewater Coordinator to evaluate and finalize locations of facilities and pipeline routes, as necessary.

5.3 Effluent Pumping System Design:

5.3.1 Design of the Effluent Pumping System at the WRRF will include:

- A. Mechanical
 - i. Design pumping system consisting of two effluent pumps (1 duty/1 standby) to provide conveyance of up to a maximum design flow of 2.53 mgd to Site 2 and the Groups A and B sites.
 - ii. Perform detailed hydraulic analysis of pumping system and force main to determine if anticipated pressure surges will require protection in the future and design appropriate surge protection measures, if required.
 - iii. Valves and piping layouts for connection of effluent pumps between the effluent wet well and plant yard piping to connect to the force main designed/installed under Contract 1.
- B. Structural
 - i. Design concrete foundation pads for the new effluent pumps.
- C. Electrical
 - i. Integration of electrical service to the effluent pumps, variable frequency drives (VFDs), and controls within the WRRF electrical system designed under Contract 1.
- D. Instrumentation and Controls (I&C)
 - i. Integration of effluent pump controls and alarms into the Supervisory Control and Data Acquisition (SCADA) system within the WRRF designed under Contract 1.

It is assumed that the effluent pumping system will be implemented as a Work Change Directive issued to the Contract 1 construction Contractor and will be constructed as a Change Order to Contract 1. As such, the design of these facilities will not include development of bid-ready documents but instead will provide sufficient detail and technical information for the Contractor to obtain proposed pricing and to complete construction.

Specific documents to be prepared will include:

- A. Revisions to Contract 1 Process/Mechanical drawings to show the new pump and piping layout within the current WRRF Process Building design.
- B. Revisions to Contract 1 Structural drawings as needed for new pump foundations.
- C. Revisions to Contract 1 Electrical drawings to show new VFDs, as well as revisions to the MCC and power plans for integration into the current WRRF electrical design.
- D. Revisions to Contract 1 Process & Instrumentation Control (P&ID) drawings for new pumps and control valves.
- E. No additional Site/Civil, Architectural, HVAC, Plumbing/Fire Protection, or Geotechnical drawings are anticipated to be required and are therefore not included in this Amendment.
- F. No additional Technical Specification sections will be prepared beyond those currently included in the WRRF Construction Documents.

5.4 Potential Town Hall Pumping Station Design:

- 5.4.1 Develop conceptual layouts and evaluate two options for providing sewer service to the Bob Crowell Road Service Area to include: 1) a combination of gravity sewers, pressure sewers and the potential Town Hall Pumping Station/force main; and 2) pressure sewers only. Based on this evaluation and discussions with the OWNER, a decision will be made regarding the most appropriate and cost-effective option. If Option 1 is selected, ENGINEER will proceed with the following scope of work for the Town Hall Pumping Station. If Option 2 is selected, ENGINEER will proceed with design of the pressure sewer system under Task 6.0.
- 5.4.2 Evaluate potential locations for the Town Hall Pumping Station on the Town Hall parcel. Location siting criteria will include hydraulics; proximity to wetlands; flood vulnerability; ease of access for construction and for future maintenance; distance to nearest receptors; and other pertinent criteria based on discussions with the OWNER.
- 5.4.3 Once an appropriate location on the Town Hall parcel is selected and approved by the OWNER, the potential pumping station will be sized and preliminary site plan layouts will be developed based on estimated flows, along with proposed routing and discharge locations of the force main. Based on the projected size of the potential pumping station, the above ground components will consist of a pedestal cabinet enclosure to house electrical, instrumentation and pump control equipment along with a stand-alone emergency generator. Design of a control building is not anticipated for this pumping station and has not been included in this Amendment.
- 5.4.4 Prepare final design drawings for the potential Town Hall pumping station. Design of the pumping station will include:
 - A. Mechanical
 - a. Design pumping system incorporating future projected buildout flow rates, force main flow and head conditions, pump efficiency and pump cycle times.
 - b. Design layout of precast concrete wet well and valve vault.
 - c. Perform detailed hydraulic analysis of pumping station and force main to determine if anticipated pressure surges will require protection in the future and design appropriate surge protection measures, if required.
 - d. Determine required capacity of standby emergency generator and transfer switch.
 - B. Civil/Site
 - a. Design temporary construction measures to control erosion and sedimentation.
 - b. Design site grading and improvements, including drainage, pavement, driveways, landscaping features, site lighting and fencing, as necessary.
 - C. Structural
 - a. Design concrete slabs for electrical pedestal and emergency generator.
 - D. Electrical

- a. Define electrical power requirements to provide reliable service for the pumping station.
- b. Design of all required electrical equipment including variable frequency drives and/or reduced voltage starters, if required.
- E. Instrumentation and Controls (I&C)
 - a. Define pump controls, instrumentation, monitoring and alarm requirements for the pumping station.
 - b. Conduct radio survey to assist in design of I&C system to allow monitoring of the pumping stations from a central location.
 - c. Prepare Process and Instrumentation Diagram (P&ID).
- F. Odor Control
 - a. It is assumed that design of an odor control system for the pumping station will not be necessary and has not been included in this Amendment. Design of the pumping station will include a passive vent from the wet well with a carbon canister.

TASK 6.0: Pipeline Design

ENGINEER will complete design activities for the pipelines in the project area as described above, including a 10-in force main to convey flow from the Effluent Pumping System at the WRRF to Site 2 (only the portion of the force main from Route 134 at Main Street to Site 2); sewer collection pipelines to provide service to the Bob Crowell Road Service Area (gravity sewer and/or pressure sewers); and the force main for the Town Hall Pumping Station (from Town Hall parcel to the Contract 2 gravity sewer on Route 134 at Main Street) if the design of the potential Town Hall pumping station is advanced.

Specific tasks will include:

6.1 Topographic Survey:

- 6.1.1 Procure a surveying subcontractor to prepare a topographic and utility survey for the project area, including Route 134 from Main Street to Bob Crowell Road; Bob Crowell Road from Route 134 to Old Bass River Road; Dolly Street; Mulhern Drive; and several adjacent parcels, including the Town Hall/Police Station complex, the Site 2 parcel, and the Town DPW parcel between Mulhern Drive and Dolly Street.
- 6.1.2 ENGINEER's surveying subcontractor will research and compile available record information from utility companies and the OWNER on utility locations to be included on the base survey plans. Compiled utility information will be integrated with utility features (manholes, catch basins, hydrants, valves, etc.) located in the field.
- 6.1.3 ENGINEER's surveying subcontractor will perform reconnaissance to recover existing control from the Phase 1 project in the vicinity of the project area. If none are found or found to be disturbed, the surveyor will establish new control using the Massachusetts Continuously Operating Reference Station Network (MaCORS). The control will be referenced horizontally to the North American Datum of 1983 (NAD 83) and vertically to the North American Vertical Datum of 1988 (NAVD 88). The control will be extended using conventional traversing techniques in combination with Real Time Kinematic GPS methods.
- 6.1.4 ENGINEER's surveying subcontractor will perform field surveys to locate planimetric and topographic detail to include, but not limited to, sidewalks, driveways, curbs, utility structures, light poles, sills, utility poles, fences, walls, roadway markings, overhead wires, traffic signals, and signs. Surveyor will obtain inverts of drain structures by direct measurement.

6.2 Pipeline Preliminary Design:

- 6.2.1 Confirm wastewater flow estimates for the Bob Crowell Road Service Area. This will include confirming water use values utilized in the Massachusetts Estuaries Project (MEP) reports for existing and build-out conditions.
- 6.2.2 Estimate a flow component of infiltration and inflow (I/I) to include in the total flow to be collected if gravity sewers are to be utilized.
- 6.2.3 Confirm conceptual pipe routes in the service area for gravity sewers, pressure sewers and force mains based on the topographic survey base plans developed under Task 6.1.
- 6.2.4 Confirm pipe sizes based on flow estimates developed in Tasks 6.2.1 and 6.2.2 for the pipe routing developed under Task 6.2.3.
- 6.2.5 Using base mapping prepared under Task 6.1, develop preliminary plan and profile view sewer design drawings of the collection system (gravity, pressure and force mains) in AutoCAD for the Bob Crowell Road Service Area at a scale of 1"= 40'. The gravity sewers will be designed such that the depth will not exceed 20 feet, unless agreed to by the OWNER after evaluation/discussion of potential alternatives. Potential easements required for the collection/conveyance system will also be identified based on the preliminary plans. Preliminary plans will be submitted to OWNER and the Wastewater Coordinator for review and comment.
- 6.2.6 Based on the preliminary layout developed, evaluate and make recommendations on the appropriate collection system for the Bob Crowell Road Service Area to be advanced to final design as discussed in Task 5.4.1.
- 6.2.7 Develop a geotechnical program that identifies the number and proposed location of soil borings for the project area. Proposed boring locations will be shown in the plan view of the design drawings. Note that the Massachusetts Department of Environmental Protection (MassDEP) State Revolving Fund (SRF) Loan program guidance indicates that borings should be drilled every 300 linear feet along pipeline routes. The geotechnical program will be implemented under Task 6.3 after the OWNER has agreed to the preliminary design layout of the collection/conveyance system.

6.3 Pipeline Final Design:

6.3.1 Subsurface Investigations:

- 6.3.1.1 Implement the subsurface investigation program developed under Task 6.2.7, consisting of borings along the proposed pipeline routes and at the potential proposed pumping station location. ENGINEER will mark borings in the field approximately every 300 linear feet along the pipeline routes and at the pumping station site. One groundwater monitoring well will be installed at the proposed pumping station location. Additionally, the subsurface program will include installation of Site 2 monitoring wells and sentinel wells to support the Groundwater Discharge Permit as indicated under Task 8.1.
- 6.3.1.2 Procure a qualified subcontractor to perform the drilling. The subcontractor will obtain all required permits (with the exception of the MassDOT permit, as discussed in Task 8 below) and notify DIG SAFE prior to drilling. Split spoon samples will be collected at 5-foot intervals, with representative soil samples from each split spoon collected for subsequent review and laboratory testing, as appropriate.
- 6.3.1.3 Provide part-time inspection of the pipeline drilling program, as necessary. An allowance of one day of inspections per week of drilling pipeline borings has been included in this task. ENGINEER will provide full-time inspection during drilling of the pumping station boring and installation of the monitoring well.
- 6.3.1.4 Perform appropriate laboratory testing of soil samples collected during the drilling program to determine physical soil characteristics. Testing will include grain size analyses, Atterberg Limits and organic content. The purpose of this testing is to assist with soil classification, to assign soil parameters for use in engineering analyses and to

assess the reuse potential of the soils to be excavated. Environmental sampling/testing is not included in this Amendment.

- 6.3.1.5 Review soil samples, boring logs and laboratory testing results and provide geotechnical recommendations related to pipeline and pumping station design and construction. Issues to be evaluated include pumping station foundation, pipeline subgrade and bedding, backfill materials, excavation support systems, dewatering and protection of adjacent structures.
- 6.3.1.6 Costs for police details required during performance of the drilling program will be paid directly by the OWNER and are not included in this Amendment.

6.3.2 Final Plans and Specifications:

- 6.3.2.1 Prepare final design drawings in electronic format using AutoCAD Civil 3D. Plans and profiles will be prepared for all the proposed pipelines at a scale of 1"= 40' horizontal and 1"=4' vertical. For gravity sewers, plans and profiles will include unique numbering for each manhole along with pipe sizes and materials. Profiles will include pipe sizes, materials, slope and length of each segment of pipeline. It is anticipated that approximately 12 plan/profile design sheets will be needed to depict the proposed pipelines for the effluent force main, the Bob Crowell Road Service Area collection system, and the force main from the potential Town Hall Pumping Station. The drawings will also include a cover sheet, locus plan, legend/general notes sheet, traffic management sheets, and detail sheets.
- 6.3.2.2 Provide an evaluation of traffic management requirements for construction on streets within the project area and prepare detour plans for work on Route 134 and other main roads. Input from Dennis police, fire and school departments will be obtained during this process.
- 6.3.2.3 Design drawings for the collection system and potential pumping station will be submitted to the OWNER and Wastewater Coordinator at the 60 and 90 percent design stages for review and comment. Final 100 percent design drawings, including final electronic CAD files, will be submitted to the OWNER for record.
- 6.3.2.4 Prepare technical specifications and contract documents suitable for bidding the construction contract for installation of the collection/conveyance system. Construction Specifications Institute (CSI) 50 Division Format specification system will be used. Contract documents will include requirements necessary for SRF projects.

Task 7.0: Site 2 Recharge Area Design

ENGINEER will prepare Preliminary and Final Design of the Site 2 Recharge Area to include flow distribution structures, valving and piping and subsurface leaching chambers to recharge up to 500,000 gallons per day (gpd) from the WRRF at Site 2.

Specific tasks will include:

7.1 Recharge Area Design:

- 7.1.1 Prepare design of new effluent recharge system at Site 2, including layout of all piping required to convey flow from the receiving structure to subsurface leaching fields.
- 7.1.2 Components of the recharge system will include:
 - A. Distribution box for receiving effluent from the WRRF to include valves and flow monitor as described in Task 7.2.
 - B. Piping from the receiving structure to distribution boxes at each individual leaching field.

- C. Subsurface leaching chambers sized to accept/recharge up to 500,000 gpd.
- D. Restoration of Site 2 following construction of the leaching chambers to facilitate future use of the site by the OWNER. Design of any future surfaces related facilities, including irrigation system is not included in this Amendment.

7.1.3 Prepare plans and specifications suitable for bidding in one construction contract with the pipelines/pumping station. Plans and specifications will be submitted to the OWNER and Wastewater Coordinator at the 60 and 90 percent design stages for review and comment. Comments will be addressed/incorporated into the final design and 100 percent drawings, including final electronic CAD files, will be submitted to the OWNER for record.

7.2 Flow Control/Adjustment Valve Design:

7.2.1 ENGINEER will evaluate options for valves and electrical controls to automatically regulate flow delivered to the Site 2 Effluent Recharge system.

7.2.2 The distribution box/flow adjustment valve design will include:

- A. A flow meter for monitoring flow rate delivered to Site 2.
- B. Motorized flow adjustment valves for flow modulation to the subsurface infiltration chambers based on observed flow rates and programmed timing/sequence.
- C. Determination of electrical requirements and connection of electrical service equipment.
- D. Control instrumentation integrated into the SCADA system for remote monitoring and control of flow from the WRRF.
- E. Shutoff valve upstream of the flow meter and flow adjustment valve to isolate mechanical equipment for maintenance.

7.2.3 Design drawings will include:

- A. Civil – overall distribution box drawings will include meter, valves, mechanisms, etc.
- B. Electrical – drawings for service to motorized valve control and transmitters.
- C. Instrumentation and Controls (I&C) – Process and Instrumentation Diagram (P&ID) for flow monitoring, valve controls, and transmitters.

Task 8.0: Permitting/SRF

ENGINEER will prepare and submit the following permit applications for the Project, as appropriate:

- 8.1 Application for Groundwater Discharge Permit (MassDEP Permit BRP WP 11) to incorporate Site 2 as an effluent recharge disposal site for the WRRF. Two new 50-foot deep (10-foot screen) groundwater monitoring wells and five new 75-foot-deep sentinel wells (each with four 10-foot screens) will be installed under Task 6.3.1.1 to support preparation of the Groundwater Discharge Permit. Development and sampling of the wells is not included in this Amendment.
- 8.2 Application for Permit to Access State Highway to MassDOT for the proposed boring program and pipeline construction in Route 134, including traffic management plans, as required, and attend up to two meetings with MassDOT District 5 representatives. The permit applications will include information typically provided for pipeline projects in the State Highway. ENGINEER will also include supporting documentation for MassDOT approval of the design of the pipeline crossings over Route 6 in an existing utility bay in the Route 134 overpass, including preparing an updated load rating report for the bridge.
- 8.3 Assist the OWNER in obtaining approval from the Dennis Planning Board and Special Permit(s) and/or Variance(s) from the Dennis Zoning Board of Appeals for the Project, if necessary. Assistance includes preparing and providing supporting documentation and figures and attendance at one public hearing for each Board.

- 8.4 Coordination with Massachusetts Historical Commission (MHC). ENGINEER will procure an archaeological subcontractor, Public Archaeology Laboratory, Inc. (PAL), to perform an intensive (location) archaeological survey of the Site 2 parcel as required by MHC based on the previously completed Cultural Resources Assessment. The intensive survey will include all coordination with MHC, the Tribal Historic Preservation Offices (THPOs) of the Mashpee Wampanoag Tribe and Wampanoag Tribe of Gay Head, and the Massachusetts Commission of Indian Affairs (COIA), as necessary; research, including review of cultural resource management (CRM) reports, historical maps and aerial imagery; preparing and submitting a technical proposal and archaeological permit to MHC; perform subsurface testing consisting of approximately 15 to 20 hand test pits; processing, analyses and cataloging of any recovered artifacts; and preparation of a technical report for submittal to MHC. Additional investigation is not required for the effluent pumping station site nor for the force main route to Site 2. It is also not anticipated that an intensive archaeological investigation will be required for the potential Town Hall pumping station should it be advanced forward; therefore, it is not included in this Amendment.
- 8.5 A Notice of Project Change (NPC) for submittal to the Massachusetts Environmental Policy Act Office (MEPA) to indicate that Site 2, which was included in the Comprehensive Wastewater Management Plan (CWMP) under a future phase, is required for implementation of Phase 1 of the CWMP.
- 8.6 State Revolving Fund (SRF) Application for Financial Assistance through the Clean Water SRF Program with MassDEP for the Site 2 Project by October 2026. ENGINEER will submit 90 percent complete plans and specifications to MassDEP for review prior to bidding.
- 8.7 Based on the conceptual layout of the project, it is assumed that a Wetlands Protection Act, Notice of Intent filing with the Dennis Conservation Commission will not be required and is therefore not included in this Amendment.
- 8.8 Based on the conceptual layout of the Project, it is assumed that Chapter 401 Water Quality Certification and US Army Corp of Engineers Section 404 Permits are not required and therefore have not been included in this Amendment. Sewer Extension Permits are also not required assuming that the Project proceeds under the SRF program, which provides for a waiver of Sewer Extension Permits based on MassDEP review of the proposed plans and specifications. Construction specifications will include the requirement that the General Contractor be responsible for obtaining a National Pollutant Discharge Elimination System (NPDES) Construction General Permit (CGP) for the project.
- 8.9 ENGINEER will submit the preliminary design to the Cape Cod Commission to receive a Certificate of Compliance for the Project and address any comments received in consultation with the OWNER prior to Final Design.

Task 9.0: Bidding

ENGINEER will assist OWNER and Wastewater Coordinator through the bidding phase of the Site 2 Recharge Area Project. It is assumed that the Project will be bid under one construction contract to include the Site 2 Recharge Area, force main pipeline(s), gravity sewers (if any), pressure sewers, and potential Town Hall pumping station (if needed). ENGINEER will utilize an on-line bidding service (e.g., Projectdog) to post bid documents, allow access to bid documents, issue addenda, receive bids and summarize bids. It is assumed that the effluent pumping system at the WRRF will be constructed via a Change Order to construction Contract No. 1 and will not be publicly bid. ENGINEER will perform the following in accordance with MGL Chapter 30 Section 39M:

- 9.1 Prepare an Invitation for Bid (IFB), advertise and post the IFB in the Central Register. OWNER will be responsible for advertising in the local newspaper, COMMBUYS, posting at Town Hall and on the Town website.

- 9.2 Provide electronic and a reasonable number of paper versions of the Bidding Documents for OWNER's use as required.
- 9.3 Coordinate, prepare agenda, and attend a pre-bid conference (if necessary) and site visit for the contract to describe the Project and emphasize key elements of the Contract Documents to prospective bidders. Prepare written responses to questions raised at the conference and site visit.
- 9.4 Prepare any required addenda and Questions/Answers (Q&A) to the plans and specifications, or other documents (i.e., text and/or sketches as appropriate) during the bidding period for review by OWNER.
- 9.5 Distribute the results of the bid opening for general contractors from the Projectdog website.
- 9.6 Prepare an itemized bid tabulation of all bids received and opened, including review and notation of any mathematical errors made by the bidders.
- 9.7 Assist OWNER in the review of bids. Prepare and submit a written recommendation to award to OWNER.
- 9.8 Assist OWNER with preparing the formal contract documents for award of the contract. This effort will include reviewing the required insurance certificate, and payment and performance bonds to check compliance with the intent of the General Conditions of the Contract Documents.

2.0 OWNER'S RESPONSIBILITIES

No change

3.0 TIME PERIOD FOR PERFORMANCE

The time periods for the performance of ENGINEER's services as set forth in Article 3 of said Agreement are as follows:

ENGINEER shall proceed with the performance of the services detailed herein immediately upon authorization from the OWNER and will complete within 12 months unless extended by agreement between OWNER and ENGINEER.

4.0 METHOD OF PAYMENT

In Section 4.0, fourth paragraph, delete the words "Attachment No. 1" and replace with the words "Table 3.1" and insert the following Table 4.1:

Table 4.1: CDM Smith Global Services India LLP – Rate Schedule

Job Classification	Fully Burdened Hourly Billing Rate to Project
Designer/Drafter – DNDF 1 to 4 BIM Modeler – DNIM 1 to 4 GIS Specialist – GS 1 to 4 Estimator – ESES 1 to 4 Finance Accountant or Admin. – FN/AS 1 to 4	\$62
Engineer/Architect/Planner – EN/AR/PL 1 to 3 Designer Drafter – DNDF 5, 6 BIM Modeler – DNIM 5, 6 GIS Specialist – GS 5, 6 Estimator – ESES 5, 6 Project Controls Specialist – PMPC 5, 6 Finance Accountant or Admin. – FN/AS 5, 6	\$77
Engineer/Architect/Planner – EN/AR/PL 4, 5 Designer/Drafter – DNDF 7 and above	\$92

BIM Modeler – DNIM 7 and above GIS Specialist – GS 7 and above Estimator – ESES 7 Project Controls Specialist – PMPC 7 Finance Accountant or Admin. – FN/AS 7 and above	
Engineer/Architect/Planner – EN/AR/PL 6 and above Estimator – ESES 8 and above Project Controls Specialist – PMPC 8 and above	\$122

For informational purposes only the estimated costs by task are as follows:

Task 5.0 – Pumping System/Town Hall Pumping Station Design	\$187,000
Task 6.0 – Pipeline Design	\$518,000
Task 7.0 – Site 2 Recharge Area Design	\$163,000
Task 8.0 – Permitting/SRF	\$90,000
Task 9.0 – Bidding	\$15,000
Total	\$973,000

As Tasks 1 through 4 were completed under budget there is no increase in overall contract value. OWNER and ENGINEER agree that this breakdown represents estimates of the anticipated cost per task and that the costs are not intended to be individual ceilings for each task. ENGINEER shall be allowed to adjust budget amounts between and within the individual tasks.

5.0 SPECIAL PROVISIONS

No change

Except as herein modified, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the date indicated above for the purpose herein expressed.



Timothy J. Dupuis, PE
Senior Vice President
ENGINEER

Date: March 2, 2026

Elizabeth Sullivan
Town Administrator
OWNER

Date: _____



**Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026**

Agenda Item:	Minutes
Presenter:	Select Board
Back up information enclosed:	<ol style="list-style-type: none">1. February 5, 2026 Select Board Meeting Minutes2. March 3, 2026 Select Board Meeting Minutes3. March 10, 2026 Select Board Meeting Minutes
Proposed Motion:	<ol style="list-style-type: none">1. Consider to move to accept the Select Board Meeting Minutes from February 5, 2026, as they were prepared and presented.2. Consider to move to accept the Select Board Meeting Minutes from March 3, 2026, as they were prepared and presented.3. Consider to move to accept the Select Board Meeting Minutes from March 10, 2026, as they were prepared and presented.



**Town of Dennis
Select Board Agenda Fact Sheet
March 24, 2026**

Agenda Item:	Consent Agenda
Presenter:	Select Board
Back up information enclosed:	<ol style="list-style-type: none">1. Warrant for Payment Summary2. Contract Execution Summary
Proposed Motion:	N/A



**Town of Dennis
Select Board Agenda Fact Sheet
March 31, 2026**

Agenda Item:	Adjourn to Executive Session
Presenter:	Select Board
Back up information enclosed:	
Proposed Motion:	Move to adjourn to executive session and to not return.